

## **Position: Government Liaison Manager**

**Location: Geneva, Switzerland**

**Contract Period: One-year contract (renewable), 50% of full-time equivalent**

**The International Campaign to Ban Landmines – Cluster Munition Coalition (ICBL-CMC)** seeks a highly motivated person to represent the ICBL and the CMC before governments, stakeholders and partners to promote the full universalization and implementation of the Mine Ban Treaty and the Convention on Cluster Munitions.

### **About the ICBL-CMC**

The ICBL-CMC is a global civil society network dedicated to putting an end to the suffering caused by antipersonnel landmines and cluster munitions.

We seek to prevent all use, production, and trade of these weapons, and to ensure stockpiles are destroyed. We call for efficient clearance of all landmines, cluster munitions and explosive remnants of war; and we want to see the fulfillment of victims' rights and needs. The best way to reach these goals is to ensure the universal adherence to, and implementation of, the 1997 Mine Ban Treaty (MBT) and the 2008 Convention on Cluster Munitions (CCM). To this end we monitor, analyze, and report on the progress of these two instruments.

ICBL-CMC members, including victims of landmines and cluster munitions, take action in some one hundred countries. We work in an inclusive manner with NGOs and individuals committed to helping reach our goals. We believe in the impact of a coordinated and flexible network of NGO expertise.

The ICBL received the Nobel Peace Prize in 1997 for its work to bring about the Mine Ban Treaty.

### **The Position**

The Government Liaison Manager will report directly to the ICBL-CMC Director and will be responsible for the following functions:

#### *Institutional representation with governments, stakeholders and partners*

- Engage with target countries to discuss in-depth policy matters related to treaty universalization or implementation;
- Conduct outreach to governments at the national level to help leverage the work of national campaigners or where there is no organized civil society;
- Take the lead in producing statements for MBT and CCM Meetings of States Parties and other relevant international events;
- Conduct outreach to governments, the Mine Ban Treaty and the Convention on Cluster Munitions Implementation Support Units, the International Committee of the Red Cross, and UN agencies as needed to effectively promote ICBL and CMC advocacy priorities in close consultation with the ICBL-CMC Director.

### *Policy and advocacy*

- Using research provided by the Monitor team, provide state-by-state analysis in the development of advocacy goals and to support advocacy meetings and missions;
- Identify countries where there are particular challenges or concerns, and conduct analysis and policy recommendations for those states;
- Manage interns, volunteers and consultants as needed.

### **The ideal candidate will have the following profile:**

- Familiarity with and demonstrated success engaging government entities and representatives (preferably within a UN framework);
- Demonstrated interest in and significant knowledge of principles of Humanitarian Disarmament;
- Substantive understanding of high-level diplomacy and state-oriented advocacy;
- Excellent political judgment and strategic sense with a good understanding of international politics;
- Successful track record of at least five years in representation before governments and external partners, and international campaign experience;
- Minimum bachelor's degree in political science, international development, international relations or other relevant field;
- Excellent written and verbal English communication skills and good knowledge of at least one other United Nations language (particularly Arabic, French or Spanish), with the ability to facilitate understanding across multiple audiences including high-level diplomatic fora and diverse national partners;
- Strong writing and editing skills and keen attention to detail; ability to produce clear, concise materials on tight deadlines for diverse audiences;
- Strong computer literacy including experience with Microsoft Office products;
- Excellent and proven communication and interpersonal skills with a wide variety of multi-cultural, multi-lingual groups and stakeholders;
- Capacity to work in a self-directed manner and to work collaboratively with staff and a diverse global campaign;
- Experience in and aptitude for managing consultants and mentoring interns;
- Available for short international travels as necessary;
- Knowledge of or experience with landmine and cluster munition issues, related United Nations processes and conventions banning the weapons, is a strong asset.

ICBL-CMC sees diversity as a strength and encourages applications from all candidates meeting the above profile to apply, irrespective of age, gender, race, religion, ethnicity or political affiliation.

**Candidates must possess a valid Swiss work permit. While all interested candidates are encouraged to apply, please note that a strong internal candidate has been identified for this position.**

Please send a cover letter and CV by Monday 1 March 2019 to: [jobs@icblcmc.org](mailto:jobs@icblcmc.org).