Ambassador FULL NAME

Embassy of the United States to COUNTRY

ADDRESS

CITY

Email

DATE

*Re: Request for a meeting on US landmine policy*

Dear Ambassador, LAST NAME,

I am writing on behalf of NAME OF YOUR ORGANIZATION, a member of the International Campaign to Ban Landmines (ICBL), 1997 Nobel Peace Prize Laureate, to request a meeting with you to discuss the United States decision on January 31st to cancel its policy to eliminate all antipersonnel landmines production and use.

This issue is important to us because COUNTRY – TAILOR YOUR COUNTRY; is a country affected by landmines // a State Party to the Mine Ban Treaty // we have been significantly involved in this issue. For these reasons we believe it is crucial that our message is heard by the US.

We request to meet as soon as possible. Our campaign colleagues across the world are also holding meetings with the U.S. embassies as part of the ICBL`s global action, to call on the U.S. administration to reverse its recent decision and join the Mine Ban Treaty.

Please let us know when you are available to meet to discuss the U.S. decision on landmine policy.

I look forward to your response,

Sincerely,

YOUR NAME

TITLE

ORGANIZATION

YOUR EMAIL

TELEPHONE NUMBER